

iPad[®]: LAMP Words for Life[®] Quick Reference Guide

For app support, visit <u>www.lampwflapp.com</u> For LAMP[™] approach training, visit <u>www.aacandautism.com</u>

Using Guided Access

- 1. On the iPad, select the **Settings** icon.
- 2. In the General settings, select Accessibility.
- 3. Scroll down and select **Guided Access**. Turn it **on**. You'll be prompted to set a passcode.
- When in the LAMP WFL app, triple click the Home or Side button to activate Guided Access[®]. Triple click again to end the Guided Access session.

For additional information on using Guided Access, visit <u>https://support.apple.com/en-us/HT202612</u>

Copying a Vocabulary File for Modification

A copy of an original file must be made before editing or using Vocabulary Builder. This keeps the original files in place in case they are needed at a later time.

- 1. Tap Vocab > Choose New Vocab.
- 2. Select the vocabulary file, then Customize.
- 3. Give the file a new name and description.
- 4. Tap Save.
- 5. The new file will open automatically.

Preventing Unauthorized Vocabulary Editing

The **Menu** button can be locked so that no changes can be made to the app.

- 1. From the app, select **Menu**.
- 2. Select Settings.
- In the Editing section, slide the button by Use Menu Passcode to On.
- 4. Enter a passcode.
- 5. Select Done.

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The Menu button will now require a passcode to be accessed. If you forget the passcode, turn this feature off in iPad Settings by scrolling down on the left of the screen to the WFL app and select it. Turn Use Menu Passcode to **Off.** The menu buttons may also be hidden using a tool within Guided Access.

Adding a Word to a Page

To add a word, an existing button may be edited or a new button created.

- 1. Navigate to the page where the new word will be added.
- 2. Select Menu.
- 3. Select Edit Page.
- 4. Select the key for the new word. If it is *blank*, select **Create New Button**; otherwise select **Edit This Button**.
- 5. Enter button preferences such as label, message, picture, button color, or actions.
- 6. When finished, select **Save**.
- 7. Select **Done** in the top left of the page to exit edit mode.

Word Finder

Searching for a word is quick and easy with Word Finder. To use this feature:

- 1. From the app, select **Menu** or the **Keyboard**.
- 2. Select Word Finder.
- 3. Type the word you want to find.
- 4. Select **Find**. If the word is not stored, the **Find** button will remain grayed out and you will not be able to select it.
- 5. The window will identify which keys to press to activate the word.
- 6. Touch the icons to practice the motor plan.

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Sound Setting: Voice and Clicks

Turning Button Clicks On and Off

When a vocabulary is being used that requires more than one selection to activate a word, turning the Button Click Sound **On** gives a client feedback that a button has been selected.

- 1. From the app, select Menu.
- 2. Select Settings.
- 3. In the **Navigation** section, find **Button Click Sound** and slide it to **On** or **Off**.
- 4. Select Done.

Changing the Voice

- 1. From the app, select Menu.
- 2. Select Settings.
- 3. In the **Speech** section, find **Voice** to select any of the available voices. To download a voice, you will need to log in to or set up a free PRC Account.
- If you are using the bilingual Spanish/English vocabulary, in the Speech section, select a Secondary Language Voice so you have a voice for each language.
- 5. Select Done.

In-App Purchase of Additional Voices

- 1. Select Vocab.
- 2. Select Choose New Vocab.
- 3. Select Menu.
- 4. Select Upgrade Store.
- 5. Select the desired voice.
- 6. Select Buy.

Using Vocabulary Builder

Creating a List of Words to Teach

- 1. From the app, select Menu.
- 2. Select Vocab Builder.
- 3. Slide the **On/Off** button at the bottom to **On**.
- 4. Select **Disable All** on the bottom right of the screen.
- Either (a) type a word you want to teach in the search window and then check the box next to that word on the list *or* (b) select the Quick Edit key at the bottom left of the window and type in each word, selecting Add Word, after each entry.
- 6. Select Save and Done.

Saving a List

At any time, active words in Vocabulary Builder can be saved as a list.

- 1. From the app, select **Menu**.
- 2. Select Vocab Builder.
- 3. Select Save List.
- 4. Give the list a name in the **Word List File Name** field.
- 5. Select Save.
- 6. Once complete, you will be notified "File Saved Successfully." Select **Okay**.
- 7. Select **Done** to exit the Vocabulary Builder menu.

Managing Lists

At any time, a list may be loaded that was previously saved or imported via iTunes[®], Dropbox, or email. You may also export lists.

- 1. From the app, select Menu.
- 2. Select Vocab Builder.
- 3. Select File List.
- 4. Load, import, or export a list.

To Load a List

- a. Select the list and then Load File.
- b. Slide the On/Off button at the bottom to On.
- c. Select **Done** to exit the Vocabulary Builder menu.

To Import a List:

- Via Dropbox Select Dropbox Import and the desired file. (Requires an email account set up on the iPad and access to Wi-Fi)
- b. Via Messenger/email/AirDrop Opened attachments will appear here.

To Export a List:

- a. Select the desired List.
- b. Select the method to share/back up the file.
- 5. Select Done.

Creating a New Page

- 1. From the app, select Menu.
- 2. Select Edit Page.
- 3. Select Menu.
- 4. Select Add New Page.
- 5. Name the page to represent its content.
- 6. If you are using a bilingual vocabulary, select the **Page Language**.
- 7. Select Save.
- 8. Add words to the blank page or select **Done** to add words at a later time.

Creating a Button that Links to a New Page

Navigate to the page where you wish to create the link.

- 1. Select Menu.
- 2. Select Edit Page.
- 3. Select the button that will link to the new page.
- 4. If the button is blank, select **Create New Button**; otherwise select **Edit This Button**.
- Label the button (all capital letters). This automatically populates the Button Message field, so clear that text. Select an image and any Body Color (if needed).
- 6. Scroll down to the **Button Action** area and select **Add**.
- 7. Add a Visit action.
- 8. Select the page to link to or create a new page by selecting the "+" symbol.
- Remove the Speech Message action by selecting Edit and choosing the "minus" button. Select Delete.
- 10. Select Save.
- 11. Select Done.

Backing Up a Customized Vocabulary File

Using AirDrop[®] or Email

- On the app, select the Vocab button and select Choose New Vocab.
- Select the Menu button and select Import/Export Vocab.
- 3. Select Export and Share.
- 4. Select the vocabulary you would like to export.
- 5. Select **Done** and select the method you would like to use to share.
 - AirDrop: Bluetooth[®] and Wi-Fi[®] must be active. You will see the nearby devices that have AirDrop on and can accept your file. Choose the desired device.
 - b. **Email**: Requires an email account set up on the iPad and access to Wi-Fi.

Using iTunes or iSharePRC®

Please see the HELP section within the app.

Automatic Data Logging

- 1. From the app, select **Menu**.
- 2. Select Settings.
- 3. Scroll down to **Data Logging** and turn **Enable Logging** to **On**.
- 4. You may set an optional password to limit access to Data Logging settings. Write the password down; it is not retrievable!
- 5. You can create reports using Realize Language[™].

Uploading Data to Realize Language

- 1. Create a Realize Language account at <u>www.realizelanguage.com</u>
- 2. From the app, select Menu.
- 3. Select Settings and scroll down to Realize Language Setup to sign into your account.
- 4. As long as there is a Wi-Fi connection, data will be automatically uploaded every 24 hours.
- 5. Reports can be viewed online.